

MINUTES of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 19th day of April, 2018.

PRESENT: Robert Anderson, Chairman
Jerome D. Schad, Vice Chairman
Karl J. Simmeth, Jr., Treasurer
Joseph T. Burns, Secretary to the Authority
Robert J. Lichtenthal, Jr., Deputy Director
Earl Jann, Executive Director
Terrence McCracken, Deputy Administrative Director
Russell Stoll, Executive Engineer
Paul Riester, Director of Administration
Karen Prendergast, Comptroller
Daniel NeMoyer, Director of Human Resources
Jacqueline Mattina, Deputy Associate Attorney
Darlene Sikorski-Petritz, Deputy Associate Attorney
Richard Planavsky, Chief Business Officer Manager/Budget Director
John Mogavero, Chemist/Chief WTPO
Paul Whittam, Director of Water Quality

ATTENDEES: Sean Dwyer
Mike Wymer

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by Mr. Simmeth seconded by Mr. Schad and carried to waive the reading of the Minutes of the Meeting held on Thursday, April 5, 2018.

III. - APPROVAL OF MINUTES

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve the Minutes of the Meeting held on Thursday, April 5, 2018.

IV. - REPORTS

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Creation and/or Amendment of Master Purchase Orders:

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached not to exceed the amount of \$2,846,02.58 and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 1

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 Master Purchase Order Board Approval Report
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Item No.	Master P/O Number	Description and Vendor	Date	Amount
1	0347-18	PATCHING MATERIAL VARIOUS REPAIRS- LINE MAINTENANCE COUNTY LINE STONE CO INC Effective 4/01/2018 Thru 3/31/2019	4/16/2018 ERIE COUNTY CONTRACT	100,000.00
2	0347-18STO	CRUSHED STONE VARIOUS REPAIRS - LINE MAINTENANCE COUNTY LINE STONE CO INC Effective 4/01/2018 Thru 3/31/2019	4/16/2018 ERIE COUNTY CONTRACT	325,000.00
3	0700-18 Amen # 4	EXCAVATED MATERIAL REMOVAL & DISPOSAL CHANGE ORDER NO. 3 E & R GENERAL CONSTRUCTION INC * Amount reflects new MPO limit	4/11/2018	826,623.46
4	2018010	OVERHEAD DOOR (REPAIR SERVICE) ERIE COUNTY WATER AUTHORITY NATIONAL OVERHEAD DOOR INC Effective 4/01/2018 Thru 1/31/2019	4/16/2018 ERIE COUNTY CONTRACT	20,000.00
5	5658-16 Amen # 3	ELECTRICAL SERVICES TIME EXTENSION O'CONNELL ELECTRIC CO, INC (BUFFALO) * New MPO thru effective date: 4/30/2018 (Original 5/31/2016)	4/03/2018	.00
6	7867-17SM2 Amen # 1	SMALL SERVICES CONTRACT. AREA NO. 2 CHANGE ORDER NO.1 716 SITE CONTRACTING, INC. * Amount reflects new MPO limit	4/11/2018	1,574,398.12

Report Totals: 6 2,846,021.58 **
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ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 2

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Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0255-19	7	AUTO AND TRUCK DEALER REPAIRS -JOE BASIL ECWA JOE BASIL CHEVROLET INC Effective 2/01/2018 Thru 1/31/2019	4/16/2018	143.28
			ERIE COUNTY CONTRACT		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00 864.25 19,135.75		
1.2	0313-13	50	BUFFALO WATER PURCHASED MARCH 2018 ECWA - TX & LANG INT BUFFALO WATER BOARD Effective 7/31/2013 Thru 6/30/2023	4/16/2018	1,784.08
			ERIE COUNTY CONTRACT		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			500,000.00 402,610.71 97,389.29		
1.3	0347-17STO	15	CRUSHED STONE VARIOUS REPAIRS - LINE MAINTENANCE COUNTY LINE STONE CO INC Effective 4/01/2017 Thru 3/31/2018	4/16/2018	16,521.48
			ERIE COUNTY CONTRACT		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			325,000.00 297,310.18 27,689.82		
1.4	0520-17	31	DIVAL SAFETY SHOES ERIE COUNTY WATER AUTHORITY DIVAL SAFETY EQUIPMENT INC Effective 4/01/2017 Thru 3/31/2018	4/16/2018	150.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			8,000.00 7,321.15 678.85		
1.5	0700-18	16	MATERIAL REMOVAL, NO.16, ENDING 3/31/18 ECWA E & R GENERAL CONSTRUCTION INC Effective 4/01/2016 Thru 6/30/2018	4/16/2018	41,199.60
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			826,623.46 487,338.36 339,285.10		
1.6	0962-HT006	20	IT CONSULTING AND TECH SUPPORT SERVICES INFORMATION TECHNOLOGY DEPARTMENT HI-TECH SERVICES INC Effective 8/01/2016 Thru 7/31/2018	4/16/2018	29,123.00
			CONSULTANT		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,000,000.00 603,983.00 396,017.00		

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.7	1053-16	24	CAUSTIC SODA ST POINT JCI JONES CHEMICALS INC Effective 11/01/2016 Thru 10/31/2018	04/12/2018 4/16/2018	6,155.36
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			680,000.00 145,672.32 534,327.68		
1.8	1101-18	17	WATER MAIN MATERIALS CONTRACT ECWA K & S CONTRACTORS SUPPLY INC Effective 1/01/2018 Thru 12/31/2019	4/16/2018	2,455.40
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			650,000.00 70,472.70 579,527.30		
1.9	1102-EMA3A	10	EMA-03A SCADA REPLACEMENT ECWA KAMAN AUTOMATION INC. Effective 6/13/2016 Thru 12/31/2018	4/16/2018	53,574.82
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,465,505.25 876,031.83 589,473.42		
1.10	1214-18	20	WATER MAIN MATERIALS CONTRACT ECWA LOCK CITY SUPPLY INC Effective 1/01/2018 Thru 12/31/2019	4/16/2018	6,180.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			550,000.00 54,923.85 495,076.15		
1.11	1214-18	21	WATER MAIN MATERIALS CONTRACT ECWA LOCK CITY SUPPLY INC Effective 1/01/2018 Thru 12/31/2019	4/16/2018	523.40
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			550,000.00 55,447.25 494,552.75		
1.12	1401-18	13	NFG GAS PURCHASED - 2018 ECWA NATIONAL FUEL Effective 1/01/2018 Thru 12/31/2018	4/16/2018	1,670.52
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			150,000.00 16,589.45 133,410.55		

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1.13	1401-18FAC	5	NATURAL GAS SUPPLY SERVICE CENTER, STURGEON PT & VDW PLANTS NATIONAL FUEL Effective 1/01/2018 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 100,000.00 70,052.95 29,947.05	4/16/2018	20,480.90
1.14	1405-18	7	SWAN RAMP PARKING - 2018 3279 GROUP INC ECWA 3279 GROUP INC Effective 1/01/2018 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000.00 1,713.00 3,287.00	4/16/2018	315.00
1.15	1407-18	13	NYSEG POWER PURCHASED - 2018 ECWA NYSEG Effective 1/01/2018 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 330,000.00 63,786.35 266,213.65	4/16/2018	1,559.26
1.16	1407-18	14	NYSEG POWER PURCHASED - 2018 ECWA NYSEG Effective 1/01/2018 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 330,000.00 65,799.64 264,200.36	4/16/2018	2,013.29
1.17	1411-18	15	MISC SUMMARY INVOICES REC'D 4/10/18 ECWA VERIZON (P O BOX 15124) Effective 1/01/2018 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 350,000.00 19,326.03 330,673.97	4/16/2018	908.17
1.18	1411-18	16	ELLICOTT SQUARE PORT-APRIL 2018 ECWA VERIZON BUSINESS Effective 1/01/2018 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 350,000.00 22,579.28 327,420.72	4/16/2018	3,253.25

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1.19	1411-18	17	ELLCOTT SQUARE 100 MB ACCESS-APR.2018 ECWA VERIZON BUSINESS Effective 1/01/2018 Thru 12/31/2018	4/16/2018	1,557.68
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			350,000.00 24,136.96 325,863.04		
1.20	1415-18	13	NATIONAL GRID POWER PURCHASED - 2018 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2018 Thru 12/31/2018	4/16/2018	50,914.36
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,000,000.00 202,761.23 797,238.77		
1.21	1430-18	2	NYS UNEMPLOYMENT INSURANCE - 2018 ECWA NYS UNEMPLOYMENT INSURANCE Effective 1/01/2018 Thru 12/31/2018	4/16/2018	664.26
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00 3,978.89 16,021.11		
1.22	1903-22	15	RENT PAYMENTS TO ELLICOTT SQUARE-5 YEAR ADMINISTRATION ELLCOTT GROUP LLC Effective 5/01/2017 Thru 4/30/2022	4/16/2018	19,496.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,219,784.00 263,449.20 956,334.80		
1.23	2015021	21	TESTING ANALYSIS FOR NYSDOH MARCH TREATMENT PLANTS PACE ANALYTICAL SERVICES INC Effective 11/15/2015 Thru 11/14/2018	18 4/16/2018	320.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,380.00 4,000.00 1,380.00		
1.24	2016010	49	FIRST AID REFILL PROGRAM VW MONITOR FIRST AID @ VARIOUS LOCATIONS DIVAL SAFETY EQUIPMENT INC Effective 2/28/2016 Thru 2/27/2019	4/16/2018	46.14
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,900.00 5,714.61 4,185.39		

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1.25	2016025	67	TIRE SERVICES VARIOUS ECWA VEHICLES EDS TIRE SERVICE INC Effective 9/16/2016 Thru 9/15/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 18,000.00 13,730.35 4,269.65	4/16/2018	216.00
1.26	2016025	68	TIRE SERVICES VARIOUS ECWA VEHICLES EDS TIRE SERVICE INC Effective 9/16/2016 Thru 9/15/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 18,000.00 13,814.85 4,185.15	4/16/2018	84.50
1.27	2016025	69	TIRE SERVICES VARIOUS ECWA VEHICLES BDS TIRE SERVICE INC Effective 9/16/2016 Thru 9/15/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 18,000.00 13,974.35 4,025.65	4/16/2018	159.50
1.28	2017025	4	TRASH TOTERS WITH WEEKLY PICKUP ECWA SERVICE CENTER MODERN RECYCLING INC Effective 11/20/2017 Thru 4/30/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,999.00 889.06 9,109.94	4/16/2018	246.96
1.29	2018001	12	VARIOUS SIGNS AND BARRICADES ROAD WORK LOCATIONS US TRAFFIC CONTROL, INC. Effective 1/01/2018 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 300,000.00 72,806.25 227,193.75	4/16/2018	5,705.00
1.30	2019-17	15	MAINT AGREEMENT LANIER COPY MACINES MAR ECWA UNITED BUSINESS SYSTEMS Effective 1/01/2017 Thru 12/31/2022 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 15,000.00 2,804.12 12,195.88	4/16/2018 NEW YORK STATE CONTRACT	238.25

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.31	2200-17	8	MAINT XEROX COPY MACHINE MAR ELLCOTT SQUARE XEROX CORPORATION (ROCHESTER) Effective 8/15/2017 Thru 8/14/2018	4/16/2018	18.22
					NEW YORK STATE CONTRACT
					<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>
					1,000.00 131.75 868.25
1.32	2604-15UNI	612	TOWEL, UNIFORM SERVICE 03-26-18 ECWA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019	4/16/2018	245.24
					NONE
					<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>
					85,000.00 76,863.12 8,136.88
1.33	2604-15UNI	615	TOWEL, UNIFORM SERVICE 04-02-18 ECWA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019	4/16/2018	245.24
					NONE
					<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>
					85,000.00 77,289.25 7,710.75
1.34	2604-15UNI	620	MAT SERVICE 04/10/18 VDW CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019	4/16/2018	36.81
					NONE
					<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>
					85,000.00 77,860.66 7,139.34
1.35	2604-15UNI	621	MATS FOR ELLICOTT SQUARE ELLCOTT SQUARE BUILDING CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019	4/16/2018	7.41
					NONE
					<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>
					85,000.00 77,868.07 7,131.93
1.36	2604-15UNI	622	TOWEL, UNIFORM SERVICE 01-22-18 RUGS ECWA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019	4/16/2018	145.91
					NONE
					<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>
					85,000.00 78,013.98 6,986.02

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.37	2604-15UNI	623	TOWEL, UNIFORM SERVICE 02-19-18 RUGS ECWA GINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 78,159.89 6,840.11	4/16/2018 NONE	145.91
1.38	2604-15UNI	624	UNIFORM SERVICE 04/11/18 STURGEON POINT GINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 78,242.61 6,757.39	4/16/2018 NONE	82.72
1.39	2604-15UNI	625	MAT SERVICE 04/11/18 STURGEON POINT GINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 78,282.13 6,717.87	4/16/2018 NONE	39.52
1.40	2714-19	64	202-129177401 S/C PRI-APRIL 2018 SERVICE CENTER - ESB - WINDOM TIME WARNER CABLE (P.O.BOX 70872) Effective 5/23/2017 Thru 8/15/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 300,000.00 72,165.22 227,834.78	4/16/2018 NEW YORK STATE CONTRACT	417.30
1.41	3332-18	1	LIME SLURRY FOR VAN DE WATER PLANT JEROME D. VAN DE WATER TREATMENT PLANT APPLIED SPECIALTIES INC Effective 2/01/2018 Thru 1/31/2020 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 103,920.00 4,039.89 99,880.11	4/16/2018 CHEMICAL CONTRACT	4,039.89
1.42	4988-17	23	SAF-GARD SHOES ERIE COUNTY WATER AUTHORITY SAF-GARD SAFETY SHOE COMPANY Effective 4/01/2017 Thru 3/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 15,000.00 9,192.85 5,807.15	4/16/2018	600.00

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.43	5185-18	5	ERIE CO. DPW, UTILITY PURCHASED 2018 ST PT, VDW, CONTROL ERIE COUNTY DEPT OF PUBLIC (NATIONALGRID) Effective 1/01/2018 Thru 12/31/2018	4/16/2018	123,687.47
			ERIE COUNTY CONTRACT		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			4,000,000.00 626,709.87 3,373,290.13		
1.44	5185-18	6	ERIE CO. DPW, UTILITY PURCHASED 2018 ST PT, VDW, CONTROL ERIE COUNTY DEPT OF PUBLIC WORKS (NYSEG) Effective 1/01/2018 Thru 12/31/2018	4/16/2018	21,937.82
			ERIE COUNTY CONTRACT		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			4,000,000.00 648,647.69 3,351,352.31		
1.45	5600-OBG12	25	OBG-12, ENGR. SERVICES THROUGH 3/17/18 STURGEON POINT AND VANDEWATER PLANTS O'BRIEN & GERE ENGINEERS (SYRACUSE NY) Effective 7/09/2015 Thru 12/31/2018	4/16/2018	17,307.00
			CONSULTANT		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			771,100.00 751,630.00 19,470.00		
1.46	5822-18	2	COLILERT IDEXX MEDIA/EQUIPMENT 2018 VAN DE WATER STURGEON POINT IDEXX DISTRIBUTION INC Effective 2/01/2018 Thru 1/31/2019	4/16/2018	27,724.78
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			100,000.00 27,914.93 72,085.07		
1.47	5822-18	3	COLILERT IDEXX MEDIA/EQUIPMENT 2018 STURGEON POINT IDEXX DISTRIBUTION INC Effective 2/01/2018 Thru 1/31/2019	4/16/2018	11,198.90
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			100,000.00 39,113.83 60,886.17		
1.48	5905-16	133	RECORDS MANAGEMENT SERV ECWA RECORDS MANAGEMENT(2007-2015) IRON MOUNTAIN RECORDS MANAGEMENT Effective 1/01/2017 Thru 12/31/2018	4/16/2018	1,318.52
			CONSULTANT		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			180,000.00 128,788.85 51,211.15		

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1.49	6209-17	56	POLYALUMINUM CHLORIDE COAGULANT ST. POINT & VDW PLANTS KEMIRA WATER SOLUTIONS INC Effective 7/01/2017 Thru 6/30/2019	04/10/18 4/16/2018	4,326.36
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			683,673.97 259,750.86 423,923.11		
1.50	6449-18	46	BCBS MONTH PREMIUM - APRIL 2018 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2018 Thru 12/31/2018	4/16/2018	23,026.56
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000,000.00 1,316,335.31 3,683,664.69		
1.51	6449-18	47	GROUP DT-5541 & DT-5542 INV #ECWAD032418 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2018 Thru 12/31/2018	4/16/2018	3,500.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000,000.00 1,319,835.31 3,680,164.69		
1.52	6449-18	48	GROUP 00400674 04/02/18 - 04/08/18 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2018 Thru 12/31/2018	4/16/2018	81,294.43
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000,000.00 1,401,129.74 3,598,870.26		
1.53	6449-18LMH	4	LMHF ADMINISTRATIVE FEES 2018-APR.2018 HUMAN RESOURCES LABOR-MANAGEMENT HEALTHCARE (ADMIN FEE) Effective 1/01/2018 Thru 12/31/2018	4/16/2018	4,488.47
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			60,000.00 18,077.09 41,922.91		
1.54	6513-18	6	BILL PRINTING, PRESENTATION & PAYMENT CUSTOMER BILLS MATRIX IMAGING SOLUTIONS INC Effective 1/01/2018 Thru 12/31/2018	4/16/2018	7,481.36
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			141,000.00 27,372.13 113,627.87		

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.55	6566-18	4	SUN LIFE FINANCIAL - APRIL 2018 ECWA SUN LIFE FINANCIAL Effective 1/01/2018 Thru 12/31/2018	4/16/2018	5,982.02
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			72,000.00 23,993.49 48,006.51		
1.56	6666-18	137	DISPOSAL OF MATERIALS - ECWA PROPERTIES ECWA VDW TWO 4CY CONTAINERS MODERN DISPOSAL SERVICES INC Effective 5/01/2016 Thru 3/30/2019	4/16/2018 CONTRACTOR	197.80
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			213,099.00 108,948.49 104,150.51		
1.57	6666-18	138	DISPOSAL OF MATERIALS - ECWA PROPERTIES VDW 03/7,08,14,15,19 MODERN DISPOSAL SERVICES INC Effective 5/01/2016 Thru 3/30/2019	4/16/2018 CONTRACTOR	2,290.73
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			213,099.00 111,239.22 101,859.78		
1.58	6666-18	139	DISPOSAL OF MATERIALS - ECWA PROPERTIES ECWA 8CY FRONTLIFT STP MODERN DISPOSAL SERVICES INC Effective 5/01/2016 Thru 3/30/2019	4/16/2018 CONTRACTOR	573.60
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			213,099.00 111,812.82 101,286.18		
1.59	6952-15FEE	44	MONTHLY ADMINISTRATION FEE-APRIL 2018 PAYROLL PRO-FLEX ADMINISTRATORS, LLC Effective 12/01/2014 Thru 12/31/2018	4/16/2018	123.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			30,000.00 6,684.00 23,316.00		
1.60	6966-18	4	MICROSOFT AZURE CLOUD SERVICES DATA PROCESSING MICROSOFT AZURE Effective 1/01/2018 Thru 12/31/2018	4/16/2018	4,056.56
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			72,000.00 15,521.16 56,478.84		

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.61	7041-18	10	2017-2018 SCADA MAINTENANCE AGREEMENT SCADA HSQ TECHNOLOGY Effective 6/01/2017 Thru 5/31/2018	4/16/2018	2,935.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			35,220.00 29,350.00 5,870.00		
1.62	7041-18	11	2017-2018 SCADA MAINTENANCE AGREEMENT SCADA HSQ TECHNOLOGY Effective 6/01/2017 Thru 5/31/2018	4/16/2018	2,935.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			35,220.00 32,285.00 2,935.00		
1.63	7045-18HR	11	HEALTHWORKS - WNY LLP HUMAN RESOURCES / DRUG TESTING HEALTHWORKS-WNY LLP (CHICAGO IL) Effective 1/01/2018 Thru 12/31/2018	4/16/2018	51.54
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			19,000.00 3,036.74 15,963.26		
1.64	7045-18HR	12	HEALTHWORKS - WNY LLP HUMAN RESOURCES / DRUG TESTING HEALTHWORKS-WNY LLP Effective 1/01/2018 Thru 12/31/2018	4/16/2018	53.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			19,000.00 3,089.74 15,910.26		
1.65	7045-18HR	13	HEALTHWORKS - WNY LLP HUMAN RESOURCES / DRUG TESTING HEALTHWORKS-WNY LLP Effective 1/01/2018 Thru 12/31/2018	4/16/2018	261.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			19,000.00 3,350.74 15,649.26		
1.66	7286-17	6	EMERGENCY WATERMAIN REPAIR ECWA SERVICE AREA RUSSO DEVELOPMENT INC Effective 8/01/2017 Thru 12/31/2019	4/16/2018	57,762.37
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,273,670.00 499,920.86 1,773,749.14		

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.67	7320-18	1	ROUTE 5 SAFETY SHOES ERIE COUNTY WATER AUTHORITY ROUTE 5 BOOTS & SHOES Effective 4/01/2018 Thru 3/31/2019	4/16/2018	300.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000.00 300.00 4,700.00		
1.68	7867-17SM2	14	SMALL SERVICES CONTRACT, AREA NO. 2 ECWA SERVICES AREA NO.2 (SOUTH AREA) 716 SITE CONTRACTING, INC. Effective 2/01/2017 Thru 8/31/2019	4/16/2018	47,473.40
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,574,398.12 650,319.17 924,078.95		
1.69	8128-18	15	POSTAGE 2018 04/04/18 - 04/09/18 ECWA THE UNITED STATES POSTAL SERV (MATRIX) Effective 1/01/2018 Thru 12/31/2018	4/16/2018	4,402.10
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			400,000.00 90,947.98 309,052.02		
1.70	8496-18	13	WATER MAIN MATERIALS CONTRACT ECWA TOTAL PIPING SOLUTIONS INC Effective 1/01/2018 Thru 12/31/2019	4/16/2018	683.04
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>	ECWA SUPPLIER CONTRACT	
			225,000.00 37,976.61 187,023.39		
1.71	8524-17CLN	6	GENERAL CLEANING - SERVICE CENTER SERVICE CENTER NYS INDUSTRIES FOR (COLUMBIA CIRCLE DR) Effective 9/01/2017 Thru 6/30/2018	4/16/2018	6,240.12
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>	NEW YORK STATE CONTRACT	
			60,000.00 37,440.72 22,559.28		
1.72	8612-16	36	CONTRACTING WORK/PAINTING/WELDING LOCKER ROOM WORK AT STP G R M CONTRACTING INC Effective 11/01/2016 Thru 10/31/2019	4/16/2018	3,452.56
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>	CONTRACTOR	
			473,400.00 174,098.55 299,301.45		

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.73	8612-16	37	CONTRACTING WORK/PAINTING/WELDING SC NORTH EAST ENTRANCE DOOR REPLACEMENT C R M CONTRACTING INC	4/16/2018	4,758.22
			Effective 11/01/2016 Thru 10/31/2019		
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			473,400.00	178,856.77	294,543.23
Total Master P/O Releases:					73 745,506.36

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Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.1	AEK18-0023	GFOA MEMBERSHIP DUES/K. PRENDERGAST FINANCE GOVERNMENT FINANCE (N LASALLE STE 2700)	4/16/2018	280.00
2.2	AEK18-0024	61343 REFUND ECWA TEMPLE BETH TZEDEK	4/16/2018	3,543.35
2.3	AEK18-0025	61361 REFUND ECWA TOWN OF CLARENCE	4/16/2018	7,234.95
2.4	BS18-00008	SIEMENS VFD CELL MODULE EVAL/REPAIR RF BALL PUMP STATION SIEMENS INDUSTRY INC (DRIVES TECH DIV)	4/16/2018	5,256.00
2.5	GJL18-0037	SECURITY CAMERA STURGEON POINT TOOL ROOM CAMERA SIMPLEX GRINNELL LP	4/16/2018	1,216.45
2.6	GJL18-0038	VEEAM BACKUP & REPLICATION FOR VMWARE INFORMATION TECHNOLOGY CDW-G	4/16/2018	4,778.56
2.7	GJL18-0039	SECURITY CAMERA VAN DE WATER TOOL ROOM CAMERA SIMPLEX GRINNELL LP	4/16/2018	1,216.45
2.8	GJL18-0040	REPLACEMENT DEPARTMENTAL PRINTERS ECWA CDW-G	4/16/2018	19,004.22
2.9	GJL18-0041	EXTENDED WARRANTIES FOR LEXMARK PRINTERS ECWA CDW-G	4/16/2018	6,502.06
2.10	GJM18-0028	BOBCAT E50 T4 COMPACT EXCAVATOR LINE MAINTENANCE BOBCAT COMPANY	4/16/2018	5,056.30

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.11	GJM18-0029	T595 T4 BOBCAT COMPACT TRACK LOADER PRODUCTION MAINTAINENCE BOBCAT COMPANY	4/16/2018 NEW YORK STATE CONTRACT	3,614.50
2.12	GJM18-0031	ONLINE TRAINING - J. MATTINA ECWA CITIBANK	4/16/2018	175.00
2.13	JAT18-0007	TERMINATION PAYOUT PAYROLL ESTATE OF MATHIAS M BECKER	4/16/2018	43,483.31
2.14	JMW18-0078	HYDRANT PARTS-WATEROUS HYDRANT REPAIR OF FIRE HYDRANT EVERETT J PRESCOTT INC (BLASDELL, NY)	4/16/2018	360.00
2.15	JMW18-0082	TOOLS, MISCELLANEOUS LINE MAINTENANCE MSC INDUSTRIAL SUPPLY CO INC	4/16/2018 NEW YORK STATE CONTRACT	551.01
2.16	JMW18-0083	RUBBER ROLLS LINE MAINTENANCE SEALING DEVICES INC	4/16/2018	210.39
2.17	JMW18-0084	PIPE WRAP AROUND LINE MAINTENANCE K & S CONTRACTORS SUPPLY INC	4/16/2018	803.00
2.18	JMW18-0086	COLD PATCH FOR SERVICE CENTER VARIOUS REPAIRS - LINE MAINTENANCE COUNTY LINE STONE CO INC	4/16/2018 ERIE COUNTY CONTRACT	10,750.68
2.19	JMW18-0087	STONE FOR STURGEON POINT LINE MAINT. VARIOUS REPAIRS - LINE MAINTENANCE COUNTY LINE STONE CO INC	4/16/2018 ERIE COUNTY CONTRACT	1,874.23
2.20	JMW18-0089	HYDRANT PAINT HYDRANT MAINTENANCE MIDWAY INDUSTRIES	4/16/2018 ERIE COUNTY CONTRACT	5,857.00

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.21	JMW18-0091	KURK/GOETZ ENERGY - DIESEL SERVICE CENTER KURK FUEL COMPANY	4/16/2018 NEW YORK STATE CONTRACT	6,481.80
2.22	JMW18-0092	WATER METER GASKETS METER SHOP SEALING DEVICES INC	4/16/2018	1,228.00
2.23	JMW18-0093	AIR RENOVATORS STORES UNITED LABORATORIES, INC.	4/16/2018	242.00
2.24	LJM18-0077	BLACKTOP SEALING OF 3030 UNION ROAD ECWA BUFFALO BLACKTOP & MORE INC.	4/16/2018	9,900.00
2.25	LJM18-0082	TIME RECORDER FOR INFO SERVICES ECWA CITIBANK	4/16/2018	183.95
2.26	LJM18-0084	C-FOLD TOWELS VARIOUS LOCATION BUFFALO PAPER AND TWINE COMPANY INC	4/16/2018 ERIE COUNTY CONTRACT	602.50
2.27	LJM18-0085	JANITORIAL SUPPLIES VARIOUS LOCATIONS OF ECWA DOBMEIER JANITOR SUPPLY INC	4/16/2018 ERIE COUNTY CONTRACT	83.80
2.28	LJM18-0086	JANITORIAL SUPPLIES VARIOUS LOCATIONS OF ECWA CORR DISTRIBUTORS INC (PEARCE ST)	4/16/2018 ERIE COUNTY CONTRACT	98.65
2.29	LJM18-0088	DOOR STOP ECWA GRAINGER (BUFFALO)	4/16/2018 NEW YORK STATE CONTRACT	22.68
2.30	PDM18-0078	SUMP PUMP BACKFLOW CHECK VALVE CONTROL PUMPING STATIONS GRAINGER (BUFFALO)	4/16/2018 NEW YORK STATE CONTRACT	224.48

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.31	PDM18-0079	STANLEY SECURITY/LENEL/BEST SPARE PARTS LENEL/BEST ACCESS FOR REMOTE SITES STANLEY SECURITY SOLUTIONS INC	4/16/2018 NEW YORK STATE CONTRACT	69,494.28
2.32	PDM18-0080	AIR RELIEF VENT VALVE CONTROL PUMPING STATIONS GRAINGER (BUFFALO)	4/16/2018 NEW YORK STATE CONTRACT	434.88
2.33	RFB18-0051	POLYMER - COAGULANT AID STURGEON POINT APPLIED SPECIALTIES INC	4/16/2018	5,400.00
2.34	RFB18-0052	SODIUM BISULFITE STURGEON POINT JCI JONES CHEMICALS (CALEDONIA NY)	4/16/2018 ERIE COUNTY CONTRACT	1,785.00
2.35	RFB18-0053	MOTOR REPAIR FLOC MIXER STURGEON POINT VOLLAND ELECTRIC EQUIPMENT CORP	4/16/2018 ERIE COUNTY CONTRACT	897.50
2.36	RFB18-0054	CHEMICAL FILL STATION REPAIRS STURGEON POINT GRAINGER (BUFFALO)	4/16/2018 NEW YORK STATE CONTRACT	147.55
2.37	SDB18-0101	REMOVE & REINSTALL WINDSHIELD LINE MAINT SAFELITE FULFILLMENT INC	4/16/2018 ERIE COUNTY CONTRACT	240.00
2.38	SDB18-0102	VEHICLE PARTS LINE MAINT FLEETPRIDE	4/16/2018	49.04
2.39	SDB18-0104	VEHICLE PARTS LINE MAINT FLEETPRIDE	4/16/2018	238.33
2.40	SDB18-0105	VEHICLE PARTS/SUPPLIES LINE MAINT NU-WAY AUTO PARTS - BUFFALO	4/16/2018	16.92

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.41	SDB18-0106	VEHICLE PARTS LINE MAINT VALLEY FAB AND EQUIPMENT INC	4/16/2018	142.00
2.42	SDB18-0107	VEHICLE PARTS/SUPPLIES LINE MAINT FASTENAL COMPANY	4/16/2018 ALLIANCE CONTRACT	8.15
2.43	SDB18-0108	VEHICLE PARTS/SUPPLIES LINE MAINT FASTENAL COMPANY	4/16/2018 ALLIANCE CONTRACT	8.34
2.44	SDB18-0109	VEHICLE PARTS/SUPPLIES LINE MAINT KAMINSKI & SONS TRUCK EQUIPMENT	4/16/2018 ERIE COUNTY CONTRACT	1,444.00
2.45	SDB18-0110	CYLINDER RENTAL MAINTENANCE SHOP JACKSON WELDING & GAS PRODUCTS	4/16/2018	57.60
2.46	SDB18-0113	VEHICLE PARTS LINE MAINT WEST HERR AUTOMOTIVE GROUP	4/16/2018	124.99
2.47	SEK18-0031	MISC WELD FITTINGS FILTER #9 INSPECTION ERB CO INC	4/16/2018	229.03
2.48	SLZ18-0049	BEE GROUP NEWSPAPER - WATER AD PUBLIC AFFAIRS BEE PUBLICATION INC (5564 MAIN BFLO)	4/16/2018	2,878.00
2.49	SLZ18-0051	WESTLAW SELECT - WPACK MONTHLY CHARGES LEGAL WEST PUBLISHING PAYMENT CENTER	4/16/2018	392.28
Total Purchase Orders:			49	224,823.21

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Section: 3 Purchase Order Amendments

Item No.	Purchase Order No.	Rel No.	Description, Vendor and Amendment Reason	Date	Amendment Amount
3.1	LJM18-0080		OFFICE SUPPLIES VARIOUS LOCATIONS STAPLES ADVANTAGE (STATE CONTRACT) PRICE INCREASE	4/12/2018	14.05
			<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>
			163.10	14.05	177.15
3.2	PDM18-0056		NUTS & BOLTS GUENTHER # 4 CHECK VALVE REPAIR FASTENAL COMPANY (PO BOX 1286) PRICE CHANGE	4/10/2018	10.88
			<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>
			195.80	10.88	206.68
3.3	SB18-00001		SOC'S (SYNTHETIC ORGANIC CONTAMINANTS) WATER QUALITY PACE ANALYTICAL SERVICES INC PESTICIDE/PCB TEST FOR CUSTOMER	4/09/2018	112.50
			<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>
			1,500.00	112.50	1,612.50

Total Purchase Order Amendments: 3 137.43

Report Totals: 125 970,467.00 **

VI. - UNFINISHED BUSINESS (RESOLUTIONS 3-5)

ITEM 3 - AUTHORIZATION TO REMOVE FROM THE TABLE THE ADOPTION OF POLICY NO. 94.0

Motion by Mr. Simmeth seconded by Mr. Schad and carried to remove from the table the adoption of Policy No. 94 – Freedom of Information Law Policy to be incorporated in the Erie County Water Authority’s Employee Policies/Procedures Manual.

Ayes: Three; Commrs. Anderson, Schad and Simmeth
Noes: None

ITEM 4 - AUTHORIZATION TO APPROVE THE AMENDMENT TO THE PROPOSED POLICY NO. 94.0

Motion by Mr. Simmeth seconded by Mr. Anderson and carried to approve the attached amendment to the proposed Policy No. 94.

Ayes: Two; Commrs. Anderson and Simmeth
Noes: One; Commr. Schad

**PUBLIC ACCESS TO RECORDS OF
THE ERIE COUNTY WATER AUTHORITY**

Section 1 Purpose and scope:

- (a) The people's right to know the process of government decision-making and the documents and statistics leading to determinations is basic to our society. Access to such information should not be thwarted by shrouding it with the cloak of secrecy or confidentiality.
- (b) These regulations provide information concerning the procedures by which records may be obtained.
- (c) Personnel shall furnish to the public the information and records required by the Freedom of Information Law, as well as records otherwise available by law.
- (d) Any conflicts among laws governing public access to records shall be construed in favor of the widest possible availability of public records.

Section 2 Designation of records access officer:

- (a) The Erie County Water Authority is responsible for insuring compliance with the regulations herein, and designates the following person as records access officer:

Secretary to the Authority
Erie County Water Authority
295 Main St., Room 350
Buffalo, NY 14203
FOIL@ECWA.ORG

- (b) The records access officer is responsible for insuring appropriate agency response to public requests for access to records. The designation of a records access officer shall not be construed to prohibit officials who have in the past been authorized to make records or information available to the public from continuing to do so.

The records access officer shall insure that agency personnel:

- (1) Maintain an up-to-date subject matter list.
- (2) Assist persons seeking records to identify the records sought, if necessary, and when appropriate, indicate the manner in which the records are filed, retrieved or generated to assist persons in reasonably describing records.
- (3) Contact persons seeking records when a request is voluminous or when locating the records involves substantial effort, so that personnel may ascertain the nature of records of primary interest and attempt to reasonably reduce the volume of records requested.

(4) Upon locating the records, take one of the following actions:

(i) Make records available for inspection; or,

(ii) Deny access to the records in whole or in part and explain in writing the reasons therefore.

(5) Upon request for copies of records:

(i) Make a copy available upon payment or offer to pay established fees, if any, in accordance with Section 8; or,

(ii) Permit the requester to copy those records.

(6) Upon request, certify that a record is a true copy ; and

(7) Upon failure to locate records, certify that;

(i) the Erie County Water Authority is not the custodian for such records, or

(ii) The records of which the Erie County Water Authority is a custodian cannot be found after diligent search.

Section 3 Location:

Records shall be available for public inspection and copying at:

295 Main St., Room 350
Buffalo, NY 14203

or

3030 Union Rd.
Cheektowaga, NY 14227

Section 4 Hours for public inspection:

Requests for public access to records shall be accepted and records produced during all hours regularly open for business.

These hours are:

Weekdays, 8:00 AM to 5:00 PM

Section 5 Requests for public access to records:

(a) A written request may be required, but oral requests may be accepted when records are readily available.

(b) If records are maintained on the Internet, the requester shall be informed that the records are accessible via the internet and in printed form either on paper or other information storage medium.

(c) A response shall be given within five business days of receipt of a request by:

(1) informing a person requesting records that the request or portion of the request does not reasonably describe the records sought, including direction, to the extent possible, that would enable that person to request records reasonably described;

(2) granting or denying access to records in whole or in part;

(3) acknowledging the receipt of a request in writing, including an approximate date when the request will be granted or denied in whole or in part, which shall be reasonable under the circumstances of the request and shall not be more than twenty business days after the date of the acknowledgment, or if it is known that circumstances prevent disclosure within twenty business days from the date of such acknowledgment, providing a statement in writing indicating the reason for inability to grant the request within that time and a date certain, within a reasonable period under the circumstances of the request, when the request will be granted in whole or in part; or

(4) if the receipt of request was acknowledged in writing and included an approximate date when the request would be granted in whole or in part within twenty business days of such acknowledgment, but circumstances prevent disclosure within that time, providing a statement in writing within twenty business days of such acknowledgment specifying the reason for the inability to do so and a date certain, within a reasonable period under the circumstances of the request, when the request will be granted in whole or in part.

(d) In determining a reasonable time for granting or denying a request under the circumstances of a request, personnel shall consider the volume of a request, the ease or difficulty in locating, retrieving or generating records, the complexity of the request, the need to review records to determine the extent to which they must be disclosed, the number of requests received by the agency, and similar factors that bear on the ability to grant access to records promptly and within a reasonable time.

(e) A failure to comply with the time limitations described herein shall constitute a denial of a request that may be appealed. Such failure shall include situations in which an officer or employee:

(1) fails to grant access to the records sought, deny access in writing or acknowledge the receipt of a request within five business days of the receipt of a request;

(2) acknowledges the receipt of a request within five business days but fails to furnish an approximate date when the request will be granted or denied in whole or in part;

(3) furnishes an acknowledgment of the receipt of a request within five business days with an approximate date for granting or denying access in whole or in part that is unreasonable under the circumstances of the request;

(4) fails to respond to a request within a reasonable time after the approximate date given or within twenty business days after the date of the acknowledgment of the receipt of a request;

(5) determines to grant a request in whole or in part within twenty business days of the acknowledgment of the receipt of a request, but fails to do so, unless the agency provides the reason for its inability to do so in writing and a date certain within which the request will be granted in whole or in part;

(6) does not grant a request in whole or in part within twenty business days of the acknowledgment of the receipt of a request and fails to provide the reason in writing explaining the inability to do so and a date certain by which the request will be granted in whole or in part; or

(7) responds to a request, stating that more than twenty business days is needed to grant or deny the request in whole or in part and provides a date certain within which that will be accomplished, but such date is unreasonable under the circumstances of the request.

Section 6 Subject matter list:

(a) The records access officer shall maintain a reasonably detailed current list by subject matter of all records in its possession, whether or not records are available pursuant to subdivision two of Section eighty-seven of the Public Officers Law.

(b) The subject matter list shall be sufficiently detailed to permit identification of the category of the record sought.

(c) The subject matter list shall be updated annually. The most recent update shall appear on the first page of the subject matter list.

Section 7 Denial of access to records:

(a) Denial of access to records shall be in writing stating the reason therefore and advising the requester of the right to appeal to the individual or body established to determine appeals, which shall be identified by name, title, business address and business phone number.

(b) If requested records are not provided promptly, as required in Section 5 of these regulations, such failure shall also be deemed a denial of access.

(c) The following person or persons or body shall determine appeals regarding denial of access to records under the Freedom of Information Law:

Board of Commissioners, Erie County Water Authority
295 Main St., Suite 350
Buffalo, NY 14203
phone: 716-849-8484
e-mail: FOIL@ECWA.ORG

(d) Any person denied access to records may appeal within thirty days of a denial.

(e) The time for deciding an appeal by the individual or body designated to determine appeals shall commence upon receipt of an appeal identifying:

- (1) the date and location of requests for records;
- (2) a description, to the extent possible, of the records that were denied; and
- (3) the name and return address of the person denied access.

(f) A failure to determine an appeal within ten business days of its receipt by granting access to the records sought or fully explaining the reasons for further denial in writing shall constitute a denial of the appeal.

(g) The person or body designated to determine appeals shall transmit to the Committee on Open Government copies of all appeals upon receipt of appeals. Such copies shall be addressed to:

Committee on Open Government
Department of State
One Commerce Plaza
99 Washington Avenue, Suite 650
Albany, NY 12231

(h) The person or body designated to determine appeals shall inform the appellant and the Committee on Open Government of its determination in writing within ten business days of receipt of an appeal. The determination shall be transmitted to the Committee on Open Government in the same manner as set forth subdivision (f) of this section.

Section 8 Fees:

(a) There shall be no fee charged for:

- (1) inspection of records;
- (2) search for records; or
- (3) any certification pursuant to this part.

(b) Copies may be provided without charging a fee.

(c) Fees for copies may be charged, provided that:

- (1) the fee for copying records shall not exceed 25 cents per page for photocopies not exceeding 9 by 14 inches. This section shall not be construed to mandate the raising of fees where agencies or municipalities in the past have charged less than 25 cents for such copies;
- (2) the fee for photocopies of records in excess of 9 x 14 inches shall not exceed the actual cost of reproduction; or

(3) an agency has the authority to redact portions of a paper record and does so prior to disclosure of the record by making a photocopy from which the proper redactions are made.

(d) The fee an agency may charge for a copy of any other record is based on the actual cost of reproduction and may include only the following:

(1) an amount equal to the hourly salary attributed to the lowest paid employee who has the necessary skill required to prepare a copy of the requested record, but only when more than two hours of the employee's time is necessary to do so; and

(2) the actual cost of the storage devices or media provided to the person making the request in complying with such request; or

(3) the actual cost to the agency of engaging an outside professional service to prepare a copy of a record, but only when an agency's information technology equipment is inadequate to prepare a copy, and if such service is used to prepare the copy.

(e) When an agency has the ability to retrieve or extract a record or data maintained in a computer storage system with reasonable effort, or when doing so requires less employee time than engaging in manual retrieval or redactions from non-electronic records, the agency shall be required to retrieve or extract such record or data electronically. In such case, the agency may charge a fee in accordance with paragraph (d)(1) and (2) above.

(f) An agency shall inform a person requesting a record of the estimated cost of preparing a copy of the record if more than two hours of an agency employee's time is needed, or if it is necessary to retain an outside professional service to prepare a copy of the record.

(g) An agency may require that the fee for copying or reproducing a record be paid in advance of the preparation of such copy.

(h) An agency may waive a fee in whole or in part when making copies of records available.

Section 9 Public notice:

A notice containing the title or name and business address of the records access officers and appeals person or body and the location where records can be seen or copies shall be posted in a conspicuous location wherever records are kept and/or published in a local newspaper of general circulation.

Section 10 Severability:

If any provision of these regulations or the application thereof to any person or circumstances is adjudged invalid by a court of competent jurisdiction, such judgment shall not affect or impair the validity of the other provisions of these regulations or the application thereof to other persons and circumstances.

**PUBLIC NOTICE OF THE ERIE COUNTY WATER AUTHORITY
(To be displayed at all locations where records are available for inspection)**

YOU HAVE A RIGHT TO SEE PUBLIC RECORDS

The amended Freedom of Information Law, which took effect on January 1, 1978, gives you the right of access to many public records.

The Erie County Water Authority has adopted regulations governing when, where, and how you can see public records.

The regulations can be seen at all places where records are kept. According to these regulations, records can be seen and copied at:

295 Main St., Room 350
Buffalo, NY 14203

or

3030 Union Rd.
Cheektowaga, NY 14227

The following officials will help you to exercise your right to access:

1. Agency officials who have in the past been authorized to make records available
2. Records Access Officer(s)

Secretary to the Authority
Erie County Water Authority
295 Main St., Room 350
Buffalo, NY 14203
FOIL@ECWA.ORG

If you are denied access to a record, you may appeal to the following body:

Board of Commissioners, Erie County Water Authority
295 Main St., Suite 350
Buffalo, NY 14203
phone: 716-849-8484
e-mail: FOIL@ECWA.ORG

ITEM 5 - AUTHORIZATION TO TABLE THE APPROVAL OF THE AMENDMENT TO THE PROPOSED POLICY NO. 94.0

Motion by Mr. Simmeth seconded by Mr. Schad and carried to table the approval of the amendment to the proposed Policy No. 94 – Freedom of Information Law Policy.

Ayes: Three; Commrs. Anderson, Schad and Simmeth
Noes: None

VII. - NEW BUSINESS (RESOLUTIONS 6-16)

ITEM 6 - AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH TOSHIBA INTERNATIONAL CORPORATION TO PERFORM PREVENTIVE MAINTENANCE CHECKS ON MEDIUM VOLTAGE DRIVES AT THE ERIE COUNTY WATER AUTHORITY'S VAN DE WATER WATER TREATMENT PLANT, IDENTIFIED AS CONTRACT NO. TOSH-003, PROJECT NO. 201800003 AT A COST NOT TO EXCEED \$42,200.00 FOR YEAR ONE, \$44,200.00 FOR YEAR TWO AND \$46,200.00 FOR YEAR THREE

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, The Erie County Water Authority ("Authority") owns and operates five Toshiba medium voltage drives contained at the Authority's Van de Water Treatment Plant; and

WHEREAS, The Toshiba drives require preventive maintenance checks consisting of inspection, cleaning, component testing/evaluation, cleaning/re-tightening of electrical connections, calibration and tuning; and

WHEREAS, Toshiba International Corporation ("Toshiba") is the sole supplier for the drives; and

WHEREAS, The Authority deems it advisable to have Toshiba provide on-site labor required to perform preventative maintenance checks on the five Toshiba drives contained at the Authority's Van de Water Treatment Plant; and

WHEREAS, Under the date of April 3, 2018, Toshiba submitted two copies of the proposed agreement between the Authority and them consisting of typewritten pages outlining services to be performed as follows:

- SECTION 1 - QUALIFICATION OF SERVICE PROVIDER**
- SECTION 2 - SCOPE OF SERVICES**
- SECTION 3 - PAYMENT FOR SERVICES**
- SECTION 4 - SUBCONTRACT AND ASSIGNMENT**
- SECTION 5 - AMENDMENTS**
- SECTION 6 - RIGHT TO TERMINATE**
- SECTION 7 - INDEMNIFICATION**
- SECTION 8 - LIMITATION OF LIABILITY**
- SECTION 9 - CONFIDENTIAL INFORMATION**
- SECTION 10 - INSURANCE**
- SECTION 11 - COPYRIGHTS, TRADEMARKS, AND LICENSING**
- SECTION 12 - NEW YORK LAW AND JURISDICTION**
- SECTION 13 - CONFLICTS OF INTEREST**
- SECTION 14 - ADDITIONAL CONDITIONS**
- SECTION 15 - ENTIRE AGREEMENT**
- SECTION 16 - INDEPENDENT STATUS**
- SECTION 17 - COMPLIANCE**
- SECTION 18 - GRATUITIES**
- SECTION 19 - NOTICE**
- SECTION 20 - SEVERABILITY**
- SECTION 21 - WARRANTY; and**

WHEREAS, The term of the agreement will be for three years starting upon effective date of this Agreement; and

WHEREAS, The Authority agrees to pay Toshiba for services described in said proposal in accordance with the terms as outlined in Section 3 of said proposal entitled Payment for Services; and

WHEREAS, Russell Stoll, Executive Engineer and Michael Haendiges, Production Engineer recommend acceptance of said agreement by the Authority;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority accepts the agreement with Toshiba to provide on-site labor required to perform preventative maintenance checks on the five Toshiba drives contained at the Authority's Van de Water Treatment Plant under the terms and conditions set forth in said proposal; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said agreement on behalf of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to Toshiba.

Ayes: Three; Commrs. Anderson, Schad and Simmeth
Noes: None

ITEM 7 - AUTHORIZATION TO ACCEPT THE PROPOSAL OF CHILD AND FAMILY SERVICES OF ERIE COUNTY TO PROVIDE EMPLOYEE ASSISTANCE PROGRAM SERVICES

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, Heretofore and on the 22nd day of February, 2018 the Erie County Water Authority's ("Authority") Board of Commissioners authorized the issuance of a Request for Proposals ("RFP") to qualified firms to provide Employee Assistance Program Services; and

WHEREAS, A copy of the RFP was sent to:

Child & Family Services
Employee Resources
Palladian EAP; and

WHEREAS, All three firms responded to the RFP; and

WHEREAS, The RFP process was conducted pursuant to the enacted state legislation (New York State Finance Law §§139-j and 139-k) and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Upon evaluating the response to the RFP, the Authority deems it advisable to have Child and Family Services of Erie County provide Employee Assistance Program Services; and

WHEREAS, Daniel J. NeMoyer, Director of Human Resources recommends that the Authority accept the proposal of Child and Family Services of Erie County to provide Employee Assistance Program Services; and

NOW, THEREFORE, BE IT RESOLVED:

That the Authority accepts the proposal of Child and Family Services of Erie County to provide Employee Assistance Program Services; and

RESOLVED: Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this agreement, the Restricted Period will cease; and be it further

RESOLVED: That the Chairman is hereby authorized to execute all and any agreements necessary on behalf of the Authority; and be it further

RESOLVED: That the Secretary be and he hereby is authorized to forward a certified copy of this resolution to Child and Family Services of Erie County.

Ayes: Three; Commrs. Anderson, Schad and Simmeth
Noes: None

ITEM 8 - APPROVAL OF CHANGE ORDER NO. 1 OF FREDERICK MACHINE REPAIR, INC. FOR MACHINING AND FABRICATION SERVICES FOR THE REPAIR OF VARIOUS ERIE COUNTY WATER AUTHORITY EQUIPMENT FROM AUGUST 1, 2017 TO JULY 31, 2018, PROJECT NO. 201700071, CONTRACT NO. 17-09-06 - \$90,265.00

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, Heretofore and on the 22nd day of June, 2017, the Erie County Water Authority ("Authority") entered into a contract with Frederick Machine Repair, Inc. for Machining and Fabrication Services for the Repair of Various Erie County Water Authority Equipment from August 1, 2017 to July 31, 2018, identified as Contract No. 17-09-06; and

WHEREAS, Said contractor has submitted Change Order No. 1 in the sum of \$90,265.00 to cover unexpected costs at the Sturgeon Point Water Treatment Plant; and

WHEREAS, The reason for said change is because unexpected additional work performed by Contractor exceeded the original estimated amount; and

WHEREAS, Russell Stoll, Executive Engineer and Michael Haendiges, Production Engineer recommend approval of said Change Order No. 1;

NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 1 of Frederick Machine Repair, Inc. in the amount of \$90,265.00 to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Change Order No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Anderson, Schad and Simmeth
Noes: None

ITEM 9 - APPROVAL OF CHANGE ORDER NO. 8 OF KANDEY COMPANY, INC. FOR EMERGENCY WATERMAIN REPAIR CONTRACT, AUGUST 1, 2015 THROUGH JULY 31, 2017, PROJECT NO. 201500031, CONTRACT NO. 15-11-07 - \$208,042.41

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, Heretofore and on the 22nd day of July, 2015, the Erie County Water Authority ("Authority") entered into a contract with Kandey Company, Inc. for Emergency Watermain Repair Contract, August 1, 2015 through July 31, 2017, identified as Contract No. 15-11-07; and

WHEREAS, Said contractor has submitted Change Order No. 8 to provide for the following change:

1. Lump sum extra to pay for labor and materials associated with the replacement of multiple sections of 42" transmission main at the Sturgeon Point Water Treatment Plant. The work period covered is from February 4, 2018 through March 17, 2018; and

WHEREAS, The reason for the above change is because the existing contract does not contain items for the type of work that is being performed; and

WHEREAS, Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer recommend approval of said Change Order No. 8;

NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 8 of Kandey Company, Inc. to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Change Order No. 8 on behalf of the Authority.

Ayes: Three; Commrs. Anderson, Schad and Simmeth
Noes: None

ITEM 10 - RATIFICATION OF THE INSTALLATION OF HYDRANTS AND VALVES AND RETIREMENT OF EXISTING HYDRANTS AND VALVES - VARIOUS LOCATIONS

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, The Engineering Department of the Erie County Water Authority ("Authority") advised that hydrants and valves were installed as part of the Authority's program to keep pace with improvements in fire fighting technology, as follows:

Replace existing 6" valve at Willowbend and Frederick Road, City of Tonawanda with a new 6" resilient seat valve on 1/3/18. Work done by ECWA forces under Work Authorization No. 107.200 6983.

Valve originally installed prior to 8/18/04 was scrapped and retired under Retirement Authorization No. R180002.

Replace existing 6" valve at 306 Willowbend Road, City of Tonawanda with a new 6" resilient seat valve on 1/5/18. Work done by ECWA forces under Work Authorization No. 107.200 6982.

Valve originally installed prior to 8/18/04 was scrapped and retired under Retirement Authorization No. R180001; and

WHEREAS, Russell J. Stoll, Executive Engineer ratifies said installations and work;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority approve the retirement of the abovementioned hydrants and valves at the abovementioned locations; and be it further

RESOLVED: That the installation of the new hydrants and valves in the abovementioned locations, as part of the Authority's continuing program to improve its facilities is hereby approved, ratified and confirmed.

Ayes: Three; Commrs. Anderson, Schad and Simmeth
Noes: None

ITEM 11 - AUTHORIZATION TO GRANT LEAK ALLOWANCE REQUEST - \$2,151.24

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director advised the Authority that he has received a leak allowance request from an Authority customer listed below resulting from a service line leak:

- 1) Gene Glick Management Co.
3179 McKinley Parkway
Lackawanna, NY 14218
\$2,151.24; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director advised that the request contains documentation showing that the leak has been repaired; and

WHEREAS, Said leak allowance request has complied with all leak allowance requirements; and

WHEREAS, As stated in Section 9.09 of the Authority's Tariff, the granting of a leak allowance shall be in the sole discretion of the Authority; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director recommends granting the above leak allowance request;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority grant the leak allowance request to the abovementioned customer; and be it further

RESOLVED: That the Comptroller is hereby authorized and directed to adjust the account of the abovementioned customer.

Ayes: Three; Comms. Anderson, Schad and Simmeth
Noes: None

ITEM 12 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER AUTHORITY'S ANNUAL CAPITAL BUDGET FOR FISCAL YEAR 2018

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, In a resolution dated November 13, 2017, the Erie County Water Authority (the "Authority") adopted its Annual Capital Budget for the fiscal year 2018; and

WHEREAS, From time to time, due to changes in spending priorities, availability of funds, or changes in other circumstances, the Authority finds it proper to amend its Budget to reflect such changes; and

WHEREAS, The Authority has been advised by Leonard Kowalski, Senior Distribution Engineer, that funding is needed to pay outstanding invoices for waterline replacement projects that were completed in 2017; and

WHEREAS, It was not anticipated that any expense would be incurred in 2018 for these projects; and

WHEREAS, In order to provide funding for these, funds within the Capital Budget will need to be re-allocated as follows:

<u>Unit No</u>	<u>Capital No:</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
2590	101186	WSA-11 Waterline Replacement	\$ 14,000	
2590	101187	WSA-10 Waterline Replacement	<u>15,000</u>	
2590	101078	GP-5 Waterline Replacement		<u>\$ 29,000</u>
Totals			\$ 29,000	\$ 29,000

NOW, THEREFORE, BE IT RESOLVED:

That the Authority's Annual Capital Budget for the fiscal year 2018 be amended as listed above.

Ayes: Three; Commrs. Anderson, Schad and Simmeth
 Noes: None

ITEM 13 - AUTHORIZATION FOR LEONARD KOWALSKI, SR. DISTRIBUTION ENGINEER TO ATTEND THE ANNUAL AWWA ACE CONFERENCE IN LAS VEGAS, NEVADA

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, The Erie County Water Authority deems it advisable for Leonard Kowalski, Sr. Distribution Engineer to attend the Annual AWWA ACE Conference in Las Vegas, Nevada at a total estimated cost of \$3,500;.00

NOW, THEREFORE, BE IT RESOLVED:

That Leonard Kowalski, Sr. Distribution Engineer is hereby authorized to travel to Las Vegas, Nevada from June 10, 2018 to June 14, 2018 to attend the Annual AWWA ACE Conference at a total estimated cost of \$3,500.00.

Ayes: Three; Comms. Anderson, Schad and Simmeth
Noes: None

ITEM 14 - JAMES SHIMO – EXTENSION OF LEAVE OF ABSENCE

Motion by Mr. Simmeth seconded by Mr. Schad and carried to grant James Shimo an extension of his leave of absence for a period of one year from his current position of Diesel Generator Mechanic commencing April 21, 2018.

Ayes: Three; Comms. Anderson, Schad and Simmeth
Noes: None

ITEM 15 - AUTHORIZATION TO TABLE THE ADOPTION OF POLICY NO. 96.0

Motion by Mr. Schad seconded by Mr. Simmeth and carried to table the adoption of Policy No. 96 – Public Access to Meetings to be incorporated in the Erie County Water Authority's Employee Policies/Procedures Manual.

Ayes: Three; Comms. Anderson, Schad and Simmeth
Noes: None

ITEM 16 - Service Connection Work Order List:

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve Service Connection Work Order Nos. 2018-13 and 2018-14, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

RUN DATE 4/02/2018
PAGE: 1

TO: RUSSO DEVELOPMENT INC
3710 MILLSTRIP RD
BLAUDELL NY 14210

NO.: 2018-13
DATE: 3/29/2018
CONTRACT: 17-02-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECHA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	RNY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
960634	5419 BRIANNAS BROOK	CLARENCE	MARRANO MARC EQUITY CORP	3/4	Residential		T		2,000.00	60630671-9
960635	5464 MARQUERITES WAY	CLARENCE	MARRANO MARC EQUITY CORP	3/4	Residential		T		2,000.00	60630672-1
960636	9000 ROBERTS GROVE	CLARENCE	MARRANO MARC EQUITY CORP	3/4	Residential		T		2,000.00	60630673-3
315913774	97 BOXELDER LN	AMHERST	MARRANO MARC EQUITY CORP	3/4	Residential	WATER DISTRICT A	A		2,000.00	60613603-3

DISTRIBUTION ENGINEER:

Joseph F. Keadle - 4/2/18

CONTROLLER:

Karen Anderson

SECRETARY:

J. B.

CONDITIONS

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*JMS
4-2-18*

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

RUN DATE 4/02/2018
PAGE: 2

TO: 716 SIFF CONTRACTING, INC.
7311 WARD RD.
NORTH TONAWANDA, NY 14120

NO.: 2018-13
DATE: 3/29/2018
CONTRACT: 17-03-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	WATH PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
959757	3632 DELILAH LN	HAMBURG	EDDY AND LEWIN HOMES INC	3/4	Residential				2,000.00	60610547-2
960559	2347 BURBANK DR	HAMBURG	MARRANO MARC EQUITY CORP	3/4	Residential				2,000.00	60630036-3
960592	6260 TUPELO LN	HAMBURG	MARRANO MARC EQUITY CORP	3/4	Residential				2,000.00	60630074-3
960595	6241 TUPELO LN	HAMBURG	MARRANO MARC EQUITY CORP	3/4	Residential				2,000.00	60630076-7
960607	2384 BURBANK DR	HAMBURG	MARRANO MARC EQUITY CORP	3/4	Residential				2,000.00	60630089-3

DISTRIBUTION ENGINEER: James P. Keckler - 4/2/18 CONTROLLER: Karen A. Puzos SECRETARY: M. J. B.

CONDITIONS
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

AMS
4-2-18

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

RUN DATE 4/06/2018
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TO: KANDEY COMPANY INC
19 RAMSIEK DR
WEST SENECA NY 14224-2245

NO.: 2018-14
DATE: 4/06/2018
CONTRACT: 17-04-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	JWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
960405	1049 LOSSON RD		CHEEKTONGA NEW APOSTOLIC CHURCH	2"	Domestic		C		2,400.00	60625017-6
COMMENTS: ALSO 6" PFP										
960407	1049 LOSSON RD		CHEEKTONGA NEW APOSTOLIC CHURCH	6"	PFP		C		40,300.00	60625018-8
COMMENTS: ALSO 2" DOM ONIP# 61396										
960504	105 TAYLOR DR	DEPEW	TAYLOR DRIVE ASSOC LLC	4"	Domestic				2,500.00	60629235-1
COMMENTS: S2 CHANGED FROM 2" TO 4" ALSO 8" PFP ONIP #61398										
960505	105 TAYLOR DR	DEPEW	TAYLOR DRIVE ASSOC LLC	8"	PFP				36,900.00	60629236-3
COMMENTS: ALSO 4" DOM ONIP#61397										

DISTRIBUTION ENGINEER: *James K. Karabin 4/6/18* CONTROLLER: *Karen A. Rindgen* SECRETARY: *J. J. J.*

CONDITIONS
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*DMF
4-6-18*

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

RUN DATE 4/06/2018
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TO: RUSSO DEVELOPMENT INC
3710 MILESTRIP RD
BLAUDELL NY 14219

NO.: 2018-14
DATE: 4/06/2018
CONTRACT: 17-02-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	HAIR PAYMENT	SERVICE COM. FEE	BILLING ACCOUNT NO
956052	1085 FOUR ROD RD	ALDEN	MARK T SIVECS	3/4	Residential		C		2,000.00	25934700-4
COMMENTS: CURRENTLY ON WELL.										
960643	4536 BOHCHEST DR W	CLARENCE	ROCKWELL CONSTRUCTION INC 1*		Residential		T		2,000.00	60630772-3

DISTRIBUTION ENGINEER: *Jessie L. Kendall 4/6/18* CONTROLLER: *Karen A. P. Dejean* SECRETARY: *J. D.*

CONDITIONS
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

OK 4-6-18

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

ERN DATE 4/06/2018
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TO: 716 SIEK CONTRACTING, INC.
7311 WARD RD.
NORTH TONAWANDA, NY 14120

NO.: 2018-14
DATE: 4/05/2018
CONTRACT: 17-03-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECMA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. PER	BILLING ACCOUNT NO
960276	4620 LOGANS LN	HAMBURG	RYAN HOWES	3/4	Residential				2,000.00	60621816-6
960290	4625 LOGANS LN	HAMBURG	RYAN HOWES	3/4	Residential				2,000.00	60621840-7
960646	6635 WILLOW RIDGE DR	HAMBURG	RYAN HOWES	3/4	Residential				2,000.00	60630841-6
960633	625 THREE ROD RD	NARILLA	BILL MILLER	1"	Residential		C		1,000.00	60630651-7
COMMENTS: SURVEY WITH APPL										
91600943	14 BIRD HILL DR	AURORA	THOMAS JOHNSON HOMES	1"	Residential	WATER DISTRICT			2,000.00	60580519-4
867802599	58 GRAND VIEW TRL	ORCHER PARK	THOMAS JOHNSON HOMES	1"	Residential	WATER DISTRICT			2,000.00	17774500-6
867909437	7180 ELLICOTT RD	ORCHER PARK	HART ADAMS	1"	Residential	WATER DISTRICT	B		2,000.00	60630768-6
COMMENTS: SURVEY SHOWS HOUSE 407' FROM ROW										

DISTRIBUTION ENGINEER: *Jessie P. Kowalik 4/6/18* COMPTROLLER: *Loren A. Pruden* SECRETARY: *J. T. Burns*

CONDITIONS
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

Handwritten initials and date: JB 4-6-18

VIII. - ADJOURNMENT

Motion by Mr. Simmeth, second by Mr. Schad and carried that the meeting adjourn.

J. T. Burns
Joseph T. Burns
Secretary to the Authority

SLZ

